

## **FINANCIAL AGREEMENT**

### DEPOSITS:

Deposits of \$75 per session and \$35 per Before Care and per After Care session per child are due at the time of registration. Deposits for camp sessions are NON-REFUNDABLE. Deposits are NOT additional fees. The deposit amount is applied to the total camp fee. Before Care and After Care session deposits are refundable up until two weeks before the session begins. If you register after June 30, then any session(s) your camper is attending must be paid in full at time of registration.

### PAYMENTS:

#### Payment Schedule

We offer two payment options: Pay in Full at time of registration or Monthly Draft.

The monthly draft is based on the weeks for which your camper is registered.

<b>SESSIONS</b>	<b>DRAFT DATE</b>
Early Bird, 1, 2	May 1
3-5	June 1
6-9	July 1

You can make payments at any time through the online portal, thus decreasing the draft amount. If the draft date has passed for the session for which you are registering, then those camp fees will need to be paid in full at the time of registration.

### MEMBERSHIP REQUIREMENTS:

Campers must have a current YMCA of Montclair Youth/Teen/Family Membership.

### PAYMENT REQUIREMENTS:

Credit cards are required with all applications and are kept on file to guarantee payments. Should any draft not be honored by your credit card for any reason, you are still responsible for that payment in addition to a \$20 service charge applied by the YMCA of Montclair. Any additional charges, such as late pick-up and change fees, will also be drafted.

### CANCELLATIONS/CHANGES:

In order to discontinue scheduled payments and receive a full refund (MINUS the deposit), families must notify the YMCA of Montclair, in writing at **campregistrar@montclairymca.org**, of any cancellations/changes 2 weeks prior to the beginning of the cancelled camp session. Any

cancellation/change notification later than 2 weeks prior to the beginning of the cancelled camp session will NOT be refunded. One change of session per family is allowed at no cost. Thereafter, a \$20 fee for each change requested is applied.

ABSENCES:

When you enroll for a camp session, you are reserving the time, space, staff, and provisions (which are purchased in advance) for your camper whether s/he attends or not. Absences will not be deducted from your fee—unless in the event of a serious illness and/or family emergency where refunds or credits for fees may be issued. When a child is absent due to suspension from the program, full tuition payment is still expected. There is no make-up for missed days.

LATE PICK-UPS:

A Late Pick-Up fee of \$10.00 for each 10 minutes will be charged.

PAST DUE ACCOUNTS:

Any families owing a past due balance may not continue to register their camper(s) for additional sessions until their account balance has been paid in full. The YMCA of Montclair reserves the right to remove a camper from camp if balances are not paid. Returned payments will be assessed a minimum fee of \$20.

PRO-RATING CAMP:

We believe that a true camp experience is a week-long experience. For this reason, we do not pro-rate camp for campers who do not attend the full week.

ADDITIONAL SESSIONS:

If spots are available, you may register for additional sessions up until 10:00 p.m. the Thursday before a session begins.

**Any Billing specific questions can be emailed to Shirley Farquharson, [SFarquharson@montclairymca.org](mailto:SFarquharson@montclairymca.org)**



**FOR YOUTH DEVELOPMENT  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY**

## 2022 SUMMER CAMP COVID REFUND POLICY

These have been trying times for all, and we understand you may have concerns in enrolling with no guarantees. Feel confident knowing that we were able to run the entire duration of camp last year in 2021 and have every intention of providing the same care and caution in our 2022 summer camp experience this year! None of us know the timing or future limitations of any of this. We have to believe that things will continue to improve and we are doing everything possible to provide this unique opportunity for your child to have a safe, supportive, and creative environment as we continue to integrate back into life and schedules.

- In the case that a camper has the COVID-19 virus, we will grant refunds for any week purchased that they need to isolate.
- In the case that a camper is considered a close contact through exposure to the COVID-19 virus at camp, we will grant refunds for any week purchased that they need to quarantine.
- In the case that a camper or family member has been exposed to the COVID-19 virus outside of camp and needs to quarantine, a credit or an alternative week of camp or other Y services will be provided, as schedule and availability allows.
- In the case that we are not able to continue to be open and provide camp dates due to COVID-19, we will grant full refunds for any week purchased as updates are provided. Refunds will be based only on information released from the local health departments.

Refunds will be made to the card that was used for camp payment.

We understand that all of us are dealing with continued uncertainty. Though the "variants" continue to wane, we must remain cautious and disciplined to prevent further exposure. With this in mind, we have implemented and continue to update all of our safety protocols as situations arise. Any changes to our processes will be communicated timely to all of our campers and their guardians.